Greenwood Public Library
Board of Trustees Meeting
310 S. Meridian, Greenwood, IN 46143
May 12, 2026, 6:00pm

Members attending in person: Lori Feller, Lauren Harmon, Carmen Madsen, David Penoff, Shan Rutherford
Members attending electronically: Tamara Russell
Members absent: Josh Jackson

Other attendees: Emily Ellis, Susan Jerger, Donna Ciriello, Karen Jewell, Linda Messick, Kevin Hoover, Anna Roberts
Attending electronically: None
Members absent: Julia Reynolds

Call to Order: Lori Feller called the May 2026 regular meeting of the Greenwood Public Library Board of Trustees to order at 6:00 p.m.

Pledge of Allegiance and Invocation
Kevin Hoover led the Pledge of Allegiance and Shan Rutherford conducted the invocation.

OLD BUSINESS

Minutes of Previous Meeting:
Minutes of the April meeting were reviewed.
Lauren Harmon moved to approve the minutes, David Penoff seconded, and the minutes of the April 14, 2026 meeting were approved by unanimous voice vote.

Board Correspondence: None

FINANCE

Finance Committee Report:
Tamara Russell reported that the Finance Committee met on May 7, 2026.
Susan Jerger confirmed that all funds are in balance at all the banks.
Carmen Madsen signed off on all bank balances.

Emily Ellis mentioned looking at the TrustINdiana Local Government Investment Pool as another option for investing the Rainy Day Fund. Accounts are free. Another Investment Committee meeting may be required to approve use.

Susan Jerger looked more into the Indiana Unclaimed money for GPL. She learned access requires a form to be filled out by a board member. Lori Feller suggested Carmen Madsen since she is Treasurer.

Review of Accounts Payable and Treasurer's Report

Carmen Madsen noted that all liabilities have been recognized, checks have been written and signed, and payments will be made on time.

Carmen Madsen moved to approve, Lauren Harmon seconded, and the Treasurer's Report was approved by signature.

NEW BUSINESS

Bid Package

Not all requests have received bids and many came in higher than expected. Goal had been to have the bids available for our approval and signature at this meeting. The scope of work is being rediscussed.

Unfortunately, this may delay the work start until September which differs from what has already been communicated to patrons.

The library may choose now to invest the construction funds since spending is delayed. An Investment Board meeting may be scheduled right before the next board meeting on June 9, 2026.

Patron Behavior Policy

The Patron Behavior Policy has been updated to include a rule noting that theft and vandalism of library property are criminal offenses and may be prosecuted.

Shan Rutherford moved to approve the update, Lauren Harmon seconded, and the updated Patron Behavior Policy was approved by unanimous voice vote.

Purchasing Policy

The Purchasing Policy has been updated to use the title Bookkeeper for many of the responsibilities.

Carmen Madsen moved to approve the update, Lauren Harmon seconded, and the updated Purchasing Policy was approved by unanimous voice vote.

MONTHLY REPORTS

Attorney's Update: None

Executive Director's Report

Again, the main focus of the month was advocacy. Data continues to be gathered to support communication plans. A video "Did you know..." series has been kicked off. Data emails have been sent to our delegates at the Statehouse and Congress.

Surveys were launched last week on the GPL website for feedback from our different card holder types to gain insight to their experiences and wants.

The Readers' Weekend went very well, but attendance was lower than the previous events. GPL may not host another in 2027 unless the right author happens to become available.

Highlights from Department Reports:

Staff from many different departments worked hard to support the success of the Readers' Weekend; manning the very inventive craft stations, keeping order at the book signing, making "on demand" t-shirts, creating and selling bookish merch, etc.

CPR and AED Training was held again. A presentation entitled 'Curious about Cremation' was well attended.

Book Chat went on the road for a well-received presentation at Greenwood Village, resulting in library visits from a couple of attendees.

Other Business:

The October Board of Trustees Meeting will be held on Tuesday, Oct 13 instead of Monday, Oct 12.

Public Comment: None

Adjournment: Lori Feller called for a motion to adjourn.

Shan Rutherford made the motion to adjourn, David Penoff seconded the motion, and the meeting was adjourned at 6:39 p.m.

Respectfully submitted,

Tamara Russell

Secretary